



This interactive form is used by Data Signs Pty Ltd in order to better assist our customers in the repair or service of your Data Sign product. Please fill in all the required details below. Print and attach this form with any products being shipped back to Data Signs for repair, or email this document back. If an adequate fault description is not provided, Data Signs may need to complete a thorough analysis which may incur additional labour costs. Note: Third party products are not within the scope of service as carried out by Data Signs service personnel or its authorised dealerships or agents.

**REPAIRS PAYMENT TERMS & CONDITIONS: Pay before or on pick up or before shipping.**

If **DROPPING YOUR SIGN(S) OFF TO A SERVICE CENTRE** on a truck tray, please have the correct orientation to safely unload with a forklift.

Note: Once the quote has been issued and order to proceed is not provided within seven days, a storage fee will be chargeable @ \$40.00 per day. If goods are left on site for longer than four weeks they will be disposed of and applicable disposal fees will be charged.

### Your Company / Business Details:

Company /  
Business Name:

Address:

Phone:

Mobile:

Contact  
Name:

Email:

### Equipment Details:

Equipment  
Type / Model:

Serial  
Number:

VIN  
Number:

 OR 

**Fault Description:** *(Please fill out this section with as much detail as possible explaining the equipment fault.)*

**A. Signature of Authorised Company Representative for Drop-off:** *By signing I agree to the payment terms & conditions outlined above.*

Name:

Date:

Signature:

**IF SIGN DROP-OFF, PLEASE UNDO ALL LOCKS.  
IF DAMAGED, REMOVE FUSES.**

**B. Pickup Confirmation:** *Please follow Operations & Maintenance Manual guidelines when towing and setting up trailer-mounted products.*

Name:

Date:

Signature:

Payment  
Method:

### C. Unit Dropped Off At:

VIC  NSW  QLD  WA

Service  
Agent:

Name:

Location:

# ELECTRONIC SERVICE: ESTIMATE & REPAIR CARD

Goods Received in VIC:  Date:

By:  Name:

For Customer:

D.S. Quote No:

Customer Order No:

**REPAIR CANNOT PROCEED WITHOUT ORDER**

If Service Centre or Agent:

D.S. Order / Invoice No:

## Equipment Details:

Equipment Type / Model:

Serial Number:

## Estimate of Repair work and parts required:

## Repairer's Comments:

## Parts Used:

Date Repairs Completed:

Time Taken:  Hours

Repair Paid For

Invoice Sent